



ACA News

The Newsletter of the Academy of Certified Archivists Issue 62 Summer 2008

President's Message

Judith G. Cetina, Ph.D., CA

Cuyahoga County (Ohio) Archives



For most, the fourth Thursday in November represents the day of thanksgiving, but as my presidential year comes to a close, August represents my season of gratitude for those who helped me, with commitment and professionalism, guide the Academy through the last 12 months. First I extend sincere thanks to Marty Levitt, CA, for the initiative, energy, and experience he has brought to his role as ACA Vice President. The Academy will be in good hands under his leadership. I extend my appreciation to our other officers, Secretary Shelly Kelly, CA, and Treasurer Dick Dickerson, CA, for documenting our meetings with precision and accuracy and for providing excellent stewardship for the Academy's funds. As Dick leaves office, he deserves a round of applause for his fiscal abilities. Fortunately he will continue to serve the Academy on the Finance Committee. Margery Sly, CA, will be leaving that body, but I am grateful that she provided many years of informed and sage advice regarding investment policy and strategy. Also appreciated is the commitment of Ellen Garrison, CA, the immediate past Treasurer, to the work of the Finance Committee. I have appointed Robert Schaadt, CA, to serve as the Committee's member-at-large. Thanks to Connell Gallagher, CA, and Shelly Croteau, CA, for their first-rate management skills as applied to exam administration and certification maintenance. We all owe Laura McLemore, CA, a debt of gratitude for her success as Regent for Outreach in communicating with students, new archivists, and

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President's Message

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employers about the value of archival certification. Laura will be missed as she leaves the Board after two terms as Regent. As the mission of the Academy could not be fulfilled without the Regent for Examination Development, I express my deepest regard for the work of Brenda Gunn, CA, who has shepherded the Exam Development Committee in preparing a rigorous but fair certification examination. As her term draws to an end, a heartfelt congratulations for a job well-done. The elections this year would have not run as smoothly without the hard work and dedication of the Chair of the Nominating Committee, Sammie Morris, CA, and with the valued assistance of Morgan Davis, CA. Morgan will head the Committee for next year's elections. A special "shout out" to Anselm Huelsbergen for enlivening the *ACA News* with special features and editing this publication with dedication and professionalism. The Academy's superb, user-friendly web site has been made possible the last several years by the creativity and talent of David Malone, CA. As David steps down from the post of webmaster, I extend congratulations for his outstanding work on behalf of the Academy. I also welcome the new webmaster, Jordon Steele, CA, aboard; see Page 10 of this issue for more information about Jordon.

Last, but certainly not least, I want to commend Immediate Past President Cindy Smolovik, CA, who will be leaving the Board after completing her work as Regent for Nominations with her usual skill and aplomb. Cindy has given exemplary service to the Academy, and mere words cannot express the Board's appreciation for her many contributions. Also, I would be

remiss in not recognizing Steve Grandin, of Capitol Hill Management, for his wisdom, experience, diplomacy, and unfailing good nature. I could not have done it without him!

I must also congratulate our incoming officers and Regents: Vice-President/President Elect, Mike Bullington, CA; Treasurer Mott Linn, CA; Regent for Exam Development Mary Elizabeth Ruwell, CA; Regent for Outreach Todd Gilliom, CA; and Nominating Committee Member Gerrienne Schaad, CA. Thanks also to the certified archivists, Dick Dickerson, CA, Stephanie Malmros, CA, David Malone, CA, Russell James, CA, and Stephen McShane, CA, who demonstrated a strong commitment to the Academy by their willingness to stand for office. Remember, I am Regent for Nominations next year and will be seeking you out as candidates for the elections in 2009.

I may have only one month remaining in my presidential year but I am busy fulfilling my final responsibility to plan for our Annual Business Meeting on August 28th, and the Reception following, and set the agenda for the board meeting on August 27th. Reports from all of the officers and regents will comprise part of the board meeting schedule as well as a narrative about the activities of the International Council on Archives and the Section for Professional Associations from the ACA/SAA representative Trudy Peterson, CA. She will also provide updates from the 16th International Congress on Archives, held this past July 21st-27th in Kuala Lumpur. Other agenda items will include recommendations from the subcommittee considering the definition of the emeritus category of ACA membership; the review of a revised schedule of

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President's Message

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records retention and disposition for the records of the Academy; a consideration of how to evaluate the credentials of foreign nationals applying to take the certification examination; and a progress report on the establishment of a task force to examine the role delineation statement. I will provide a summary of the Board's deliberations at the Annual Business Meeting on Thursday evening.

I would like to conclude my last column as President with a feature I have used on other occasions to good result. Thus I address this question to the membership: "Do you, on a routine basis, employ your CA credential as part of your signature for correspondence (e-mail or snail mail), or on business cards, resumes, etc.?" I will be interested to hear your answers or responses; my email address is jcetina@cuyahogacounty.us. And so I will not say goodbye, but look forward to seeing all of you in San Francisco when I will bid my formal adieu. Enjoy the rest of the summer.

Judith G. Cetina, Ph.D., CA
President

Academy of Certified Archivists

Heading to San Francisco and looking for things to do? Here are suggestions and favorites of a few "local" CAs:

Walking Tours • The SAA website (www.archivists.org/conference/sanfrancisco2008/) lists a number of walking tours, but there are additional free walking tours offered by San Francisco City Guides • www.sfcityguides.org/

Hayes Valley (www.sfgate.com/traveler/guide/sf/neighborhoods/hayesvalley.shtml):

Caffe Delle Stelle (Italian) • 395 Hayes (at Gough) • 415.252.1110 • www.sfweekly.com/locations/caff-delle-stelle-5217

Suppenküche (German) • 525 Laguna (corner of Hayes and Laguna) • 415.252.9289 • www.suppenkuche.com/

The Tenderloin (www.sfgate.com/traveler/guide/sf/neighborhoods/tenderloin.shtml):

Dottie's True Blue Café • 522 Jones St. (three blocks from the conference hotel) • 415.885.2767

North Beach (www.sfgate.com/traveler/guide/sf/neighborhoods/nb.shtml):

Rose Pistola (Italian) • 532 Columbus • 415.399.0499 • rosepistolasf.com

O'Reilly's (Irish/American) • 622 Green • 415.989.6222 • oreillysirish.com

City Lights Bookstore • 261 Columbus Ave. • 415.362.8193

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ACA in San Francisco August 27th & 28th 2008

Wednesday, August 27th	9:00 AM - 12:00 PM	Certification Examination
	9:00 AM - 4:00 PM	Board Meeting
Thursday, August 28th	9:00 AM - 12:00 PM	Item-Writing Workshop
	12:30 PM - 1:30 PM	Open Forum on Certification
	7:00 - 8:00 PM	Annual Business Meeting
	8:00 - 9:30 PM	Member Reception (in conjunction with the Society of Southwest Archivists)

The Archives of the Academy

Michael Holland, CA

The records documenting the birth and growth of the Academy of Certified Archivists have an interesting and well-traveled history. The concept of archival certification has engaged the archival profession in the United States for several decades. Professional certification for archivists was not a universally accepted goal of a profession characterized more by the diversity of its practitioners than their uniformity. It should not be surprising that for the professional certification of archivists to succeed, the support and commitment of the Society of American Archivists (SAA) was required. SAA Council adopted guiding principles for archival certification in June 1984 and created a timetable for creation of the credentialing organization in June 1985. The result of the support from SAA leadership culminated in the creation of the Interim Board for Certification on February 1, 1987. The Interim Certification Board, working under the authority and with the fiscal support of the SAA, created the foundation for the early Academy at the 1989 SAA Annual Meeting in St. Louis, Missouri. Because of the leadership role played by SAA, the records documenting much of the professional certification movement and the development of the Interim Board for Certification are part of the archival records of SAA itself and not the archival records of the Academy.

The official archives of the Society of American Archivists were widely distributed among officers, committee members, and chairs until they were gathered together in the early 1970s by

the efforts of J. Frank Cook, University Archivist of the University of Wisconsin-Madison. It was by the work and stewardship of Cook that the SAA Archives came to reside in Madison, and there they stayed until April 2001. During this time, as ACA became an independent organization, the records of the Academy were also sent to Madison. In 2000 Cook retired from the University of Wisconsin Archives after 38 years and recommended to SAA Council and leadership that the archives of the Society be relocated to a depository that offered more stability and security for records of this type.¹ Cook, working with SAA Council, found a new home for the large body of archival records of the Society at the University of Wisconsin-Milwaukee. The donation of the records by SAA to UW-Milwaukee occurred in April 2001.² With the agreement of SAA Council Cook physically loaded the 200 plus cubic feet of records into a truck and transported them to the University Archives of the University of Wisconsin-Milwaukee.

ACA records, because of their long association and partnership with SAA, had come to be thought of as a part of the same whole. Thus when the SAA records were relocated from Madison to Milwaukee the records of the Academy and of the Interim Board for Certification were also relocated. The ACA Board learned about the travels of the records a number of years later. Once traced in their travels, President Scott Cline and several other members of the ACA Board began negotiations with the staff of the University of Wisconsin-Milwaukee Archives

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Archives of the Academy

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to distinguish the records of ACA as a separate entity and to formalize a continuing relationship. Michael Doylen, University Archivist at UW-Milwaukee requested that ACA adopt a donation agreement similar to the one accepted by SAA and the Midwest Archives Conference rather than opt for a depository agreement. Due to the critical mass of archival records dealing with the history of the archival enterprise at UM-Milwaukee and the additional costs to ACA associated with a depository agreement, the ACA Board agreed. A draft agreement produced by Cline, his associates, and his presidential predecessors, was brought to the Board of the Academy of Certified Archivists at the Washington, DC, mid-year board meeting on March 20th, 2005. There it was discussed and modified.³ A draft of the agreement was reviewed not only by the ACA Board but also by Michael Doylen at UW-Milwaukee and Certified Archivists Joe Grabowski, Maygene Daniels, Roland Bauman, Joe Anderson, and Sharon Howe. The negotiations were finally completed in early 2006 and the agreement signed, designating the current and future archival records of the Academy of Certified Archivists to be the property of the UW-Milwaukee.

The records of the Academy were thus secured and in the custody of an institution whose primary purpose was to accession, preserve, and make the non-current and non-legally restricted, historically valuable records available to UWM students, faculty, and other researchers as well as ACA staff, officers, and members.

Notes

1. Society of American Archivists Council Minutes, "Resolution Honoring SAA Archivist" (Washington DC: Washington Hilton & Towers), January 5-6, 2001: <http://www.archivists.org/governance/minutes/min010601.asp>
2. Society of American Archivists made the initial donation of records in April 2001 (accession 2001-003): <http://digicoll.library.wisc.edu/cgi/f/findaid/findaid-idx?c=wiarchives;view=reslist;subview=standard;didno=uw-mil-uwmms0172>
3. Academy of Certified Archivists, Board of Regents Meeting Minutes (Washington, DC: Archives of the Museum of American History), March 20, 2005

Michael Holland, CA, is a member of the ACA class of 1989 and has served the Academy in a number of capacities, most recently as its President in 2005-2006.

Editor's Note: In April 2008, Michael Doylen, Head of the Archives Department at the University of Wisconsin-Milwaukee Libraries, provided *ACA News* with the following information regarding the Academy's records:

The collection includes the records of past officers, regents, and chairs, and documents the history of ACA from its inception in 1989 to the present day. The collection amounts to approximately 25 cubic ft. Although the collection is unprocessed, the UWM Libraries' Archives Department will gladly provide access to unrestricted portions of it.

He also noted that the ACA's records are among the Archives' backlog of unprocessed collections, and that they are scheduled for processing in 2009.

Shoes for the Shoemakers' Children: A project to develop a new records retention schedule for the Academy's records.

Cindy Smolovik, CA

As Certified Archivists, members of the Academy who work with corporate, government, and educational entities know the importance of having a retention schedule and applying it appropriately. After all, that is how records of enduring value are identified and sent through normal processes to our institutional archives.

Knowing this, the Academy created a retention schedule many years ago for the records created by the Officers and Board of Regents and the administrative office. At the 2008 mid-year board meeting Vice-President Marty Levitt, CA, suggested that it was time to review and perhaps update the retention schedule. Cindy Smolovik was asked by President Judith Cetina, CA, to review the schedule and make recommendations.

Cindy contacted Michael Doylen at the University of Wisconsin-Milwaukee where the Academy's archives are housed to see how well the current retention schedule is working. The good news is that Officers and Board members have indeed been sending records to the archives. However, the wording of the existing schedule is somewhat confusing and gives the Archives the responsibilities of holding records for a period of time and then destroying them in addition to, of course, caring for the records identified as permanent. Cindy and Michael determined that this is contrary to the agreement with the University. The University Archives is not

supposed to be functioning as a records storage facility but as the home for permanent historical records. Changes to the existing retention schedule will need to reflect and solve this issue, placing the burden of disposal of temporary records on the office holders and under the direction of the sitting President as the management contractor.

Other improvements are also needed. In reviewing the procedures of the various business functions of the Academy, there are records that are currently being created that are not incorporated into the existing retention schedule. Also, the instructions for records of temporary but long-term value are vague and need to be strengthened.

A draft of a new retention schedule is being reviewed by current office holders. Input is also being sought from former office holders. This will be a topic on the agenda for the August board meeting. The final draft will also be sent to Michael Doylen for his input. The goal is to have a new and improved schedule approved by the Board by the mid-year meeting in 2009.

San Francisco: Things to Do

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Vesuvio Café (Coffee, Tea) • 255 Columbus (at Jack Kerouac Alley) • www.vesuvio.com

The Mission (www.sfgate.com/traveler/guide/sf/neighborhoods/mission.shtml):

Bi-Rite Creamery • 3692 18th Street (at Dolores) • 415.626.5600 • biritcreamery.com/

Tartine Bakery • 600 Guerrero St. (at 18th Street) • 415.487.2600 • www.tartinebakery.com/

Web Links:

www.localwineevents.com/San-Francisco-Bay-Area-Wine/

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Officers and Board News

President (2007-08)	Judith G. Cetina, Ph.D., CA Cuyahoga County (Ohio) Archives Cleveland, Ohio
Vice-President/ President-Elect (2007-08)	Martin L. Levitt, Ph.D., CA American Philosophical Society Philadelphia, Pennsylvania
Treasurer (2006-08)	Richard H. Dickerson, CA University of Houston Libraries
Secretary (2007-09)	Shelly Henley Kelly, CA Neumann Library University of Houston - Clear Lake
Regent for Examination Administration (2007-09)	Connell B. Gallagher, CA
Regent for Examination Development (2006-08)	Brenda Gunn, CA Center for American History Austin, Texas
Regent for Certification Maintenance (2007-09)	Shelly Croteau, Ph.D., CA Missouri State Archives Jefferson City, Missouri
Regent for Outreach (2006-08)	Laura H. McLemore, Ph.D., CA Noel Memorial Library Louisiana State University- Shreveport
Immediate Past President & Regent for Nominations (2007-08)	Cindy Smolovik, CA NARA Southwest Region Fort Worth, Texas
Chair, Nominating Committee (2007-08)	Sammie Morris, CA Archives and Special Collections Purdue University Libraries West Lafayette, Indiana

Contact information for the Officers and Regents is available on the ACA website (www.certifiedarchivists.org/html/contacta.html).

Report of the Regent for Examination Administration

Connell Gallagher CA Emeritus

2008 — A Record-Breaking Year for Exam Applicants

The exam application process is just about complete as of this date. We received 161 applications, an all-time high, up 19 from 2007 and 24 from the previous year. Of these, we determined that 157 of the applicants were eligible to take the exam. One case is still pending because of a lack of documentation. In any case, we will have a record group taking the exam on August 27th, 2008!

We received eight of these applications from CAs who chose to recertify by exam, 21 from persons who are retaking the exam, and two from those who had previously been approved to take the exam but could not for various reasons. The other 130 applications were submitted by new applicants, 28 more than we received last year. Applicants were required to indicate their eligibility status by choosing one of three options: Option One (45 applicants) required a master's degree with at least nine semester hours of graduate archival administration courses and one year of professional archives experience, Option Two (58 applicants) required a master's degree in any field with at least two years of professional archival experience, and the Provisional "P" Option (27 applicants) with the same requirements as for

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Regent for Examination Administration

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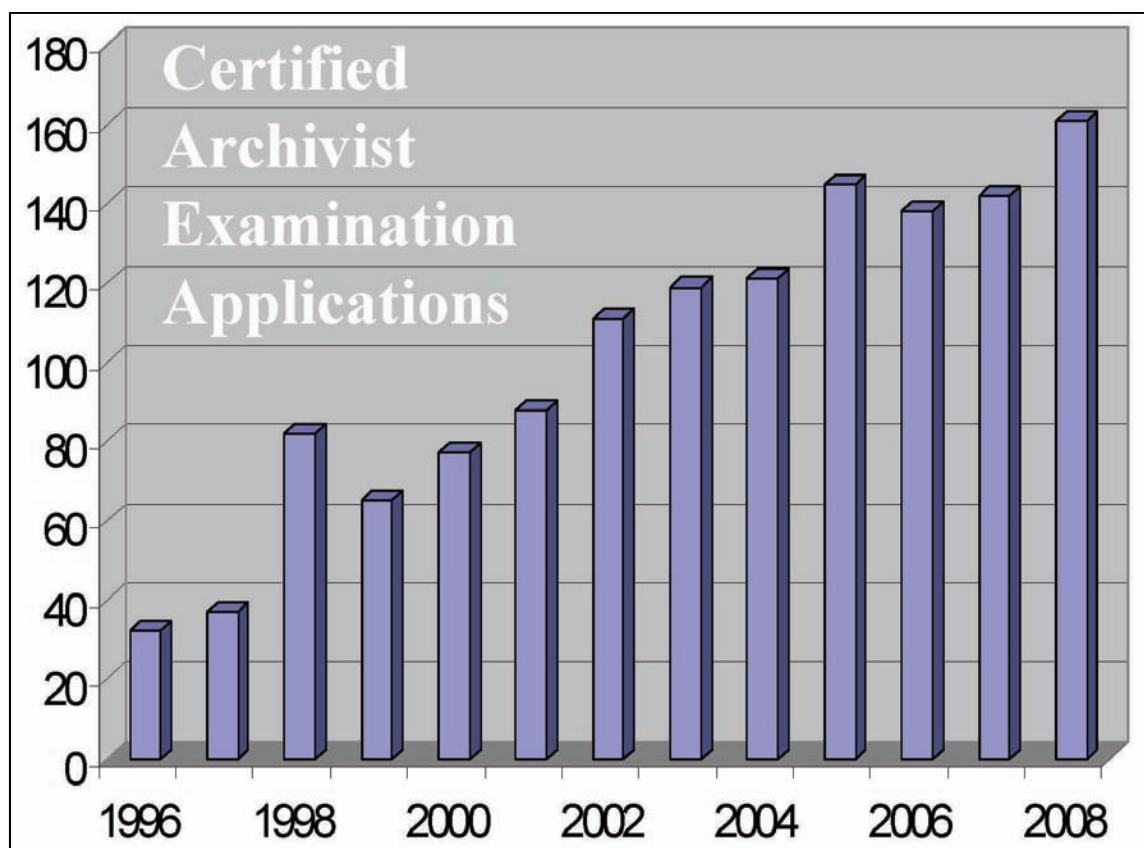
Option One, but the qualifying experience could be completed later. If we add Option One and Option “P” together, we see that 72 of the applicants had completed at least nine credits of archives. This is quite a jump from previous years with 48 in 2007 and 64 in 2006. Many of these applicants are new graduates of library/history programs with an archival component.

The number and breadth of these programs seems to be growing, in part, we hope, because of the requirements we have put in place for certification and the acceptance of the CA credential by many employers. Of the new applicants, 87 were female and 43 were male. 82 persons completed the MLS degree, 25 an M.A. degree

in history, seven in archives, and a smattering in education, photography/film studies, art history, museum studies, or public administration. There were five applicants with Ph.D. degrees. We had a good spread geographically in the full applicant pool with 158 applications from the United States, including 33 states: Texas (21), followed by New York (19), California (11),

Missouri (10), Louisiana (10), and Virginia (9), with representation from the District of Columbia and the Virgin Islands. There were two applicants from England and one from Scotland. In addition, we received inquiries from the Philippines and from Italy.

One of the topics we plan to discuss at the August ACA board meeting relates to foreign applicants. The ACA exam was developed with American



archival practice in mind. Would it be fair to give this exam to persons trained using different practice methodologies? Educational training differs among countries as well. One applicant offered a second bachelor's degree in archives. Is this equivalent to our master's degree requirement? We felt that we could not accept this on the spot without doing some research on

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Regent for Examination Administration

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equivalencies. We will be reporting to you soon on our deliberations regarding whether or not ACA should go international and how to accomplish this.

The ACA exam will be given at 15 locations this year. The pre-determined sites are: San Francisco, California, at the Hilton of San Francisco; Buffalo, New York, at the Chautauqua Institution; Nashville, Tennessee, at the Metropolitan Government Archives; Salt Lake City, Utah, at the Utah State Archives; and St. Louis, Missouri, at Washington University. In addition we asked candidates to pick additional sites if they could find five or more applicants who wished to take the exam in that city. These currently include: Albany, New York, at the Albany Institute of History and Art; Baton Rouge, Louisiana, at the Old State Capitol Museum; Dallas, Texas, at the Dallas Public Library; Jefferson City, Missouri, at the Missouri State Archives; Kansas City, Missouri, at the University of Missouri-Kansas City; Kent, Ohio, at Kent State University; New York City, New York, at New York University; Philadelphia, Pennsylvania, at the American Philosophical Society; San Antonio, Texas, at the Central San Antonio Public Library; and Washington, DC, at the Longworth House Office Building. Arranging for all of these sites is a massive job, and we thank Steve Grandin of Capitol Hill Management for his wizardry; he comes through every year. We'd also like to thank the many volunteer CAs who have agreed to serve as proctors for the exam: Justin Banks, CA (Dallas); S h e r r a B a b c o c k (B u f f a l o); Michael Cronin, CA (Washington); Matthew DeWaelsche, CA (San Antonio); Emily Hughes Dominick, CA (San Francisco); Ken Fieth, CA

(Nashville); Bill Glankler, CA (St. Louis); Joseph Laframboise, CA (Kansas City); Rochelle McCune, CA (San Francisco); Lewis Morris, CA (Baton Rouge); Linda Myers, CA (Jefferson City); Stephen Paschen, CA (Kent); Elizabeth Perkes, CA (Salt Lake City); David Rose, CA (New York); Richard Shrake, CA (Philadelphia); and Rebecca Wulf-Richmeyer, CA (Albany). We could not offer this wide array of exam sites without cooperation from the many institutions involved, so we thank them as well for providing the space.

The ACA is currently reviewing applicants for the Travel Assistance Award to help those taking the exam with travel expenses. This award carries a \$200 stipend and the waiver of the examination fee.



Upcoming locations for the Annual Meeting of the Academy of Certified Archivists

August 12th - 13th, 2009 — Austin, TX

August 11th - 12th, 2010 — Washington, DC

San Francisco: Things to Do

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laughingsquid.com/squidlist/events/ • “San Francisco Bay Area Art, Culture & Technology Events”

sf.funcheap.com/ • “fun (but affordable) things to do in the san francisco bay area”

sfist.com/ • “SFist is the most popular local blog in the Bay Area”

www.tablehopper.com/main.html • “features primarily San Francisco restaurant reviews (new or established, high and low)”

Many thanks to Aubrey Carrier, CA, Fran Jones, CA, Rochelle McCune, CA, and Martha Noble for all this information!

ACA 2008 Election Report

The purpose of the ACA Nominating Committee is to identify candidates and conduct the annual election. The members of the 2007-2008 Nominating Committee were Cindy Smolovik, CA, Regent; Morgan Davis, CA; and Sammie Morris, CA, chair. All members communicated throughout the business year with each other, the Secretariat, and the ACA community in order to effectively complete the work of the committee.

A total of 221 valid ballots were counted on June 12, 2008, in Indianapolis, Indiana by Sammie Morris, Wes Wilson, CA, and Noraleen Young, CA. After tabulation of the results, the following individuals received the most votes in their respective offices, and so are elected:

Vice President/President Elect

Michael Bullington

Regent for Examination Development

Mary Elizabeth Ruwell

Regent for Outreach

Todd Gilliom

Treasurer

Mott Linn

Nominating Committee

Gerrienne Schaad

Sammie Morris, CA
Chair, Nominating Committee

Meet the new ACA Webmaster



Hi, I'm Jordon Steele. I'm the new webmaster of the ACA website. Basically, I'm in charge of uploading, updating, and managing everything you see on the site (www.certifiedarchivists.org). So if you have any questions or suggestions, don't hesitate to drop me an email.

I became a Certified Archivist last August, so most of you probably don't know me, but I hope to meet many of you at SAA this summer. For the last two years or so, I've been the Archivist at Penn Law School in Philadelphia. This is my first professional position; before that, I was getting a library science degree from the University of North Carolina-Chapel Hill.

I'm excited that I'm able to serve the ACA in this capacity so soon after getting certified. I've been tinkering around with the web since I was in graduate school. Soon after I came to Penn Law, I inherited a position much like the one I'm performing for ACA: maintaining the library's website. I also helped start a blog for the library and serve as its administrator. (They let me out of my cage every now and again to do some archives stuff, too.)

The outgoing webmaster, David Malone, has been very helpful in training me. I think I speak for everyone when I thank David for his diligence as webmaster the last couple of years. He's a tough act to follow.

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Tim Hawkins
Project Manager
Pulse of the Planet
www.pulseplanet.com/

by Linda Hocking, CA

Tim Hawkins's career defies categorization: he's a photo, film, and audio archivist, a consultant, a photographer, a manager, an educator, and the list goes on. When Hawkins left his full-time job as the photo archivist for *Playboy* in Chicago to start his own business in Colorado, he had the foresight to take the certification exam—he earned certification in 1998—in order to increase his chances of landing consulting jobs. The move was, in part, because of his aspiration to improve his efforts as a fine-art photographer, but, as he says, "...consulting work in archives still paid the bills." Hawkins goes on to explain:

I'm certain that being able to add that "CA" after my name was instrumental in helping to land some of the consulting jobs I worked on, which included a four-month gig at National Geographic and a year and a half consulting for TCI/AT&T Broadband and Internet. Eventually I moved back into the archives field in a more standard role as the Archivist for Naropa



Photograph courtesy of Tim Hawkins

Tim Hawkins, CA, in his office ready for a day's work as project manager for the Pulse of the Planet.

University in Boulder, and I know for a fact that being a Certified Archivist affected Naropa's decision to hire me.

Hawkins has re-certified twice by petition. The requirements for doing so provide, he says, "an additional incentive to stay active in the field, attending conferences, delivering papers, teaching workshops, and doing all the other professional activities that are necessary to remain current."

He also notes an further benefit of successfully completing the certification exam: "You gain a very important added degree of confidence in your ability to be a professional archivist."

It is difficult to explain the challenges of Hawkins's job

without first noting that he has many jobs. He serves as project manager and archivist for *Pulse of the Planet*, "a daily two minute radio program

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Academy Profile

This feature profiles members of the Academy of Certified Archivists. If you would like to suggest someone to be featured, or if you yourself would like to appear in the column, please contact:

Linda Hocking, CA

archivist@litchfieldhistoricalsociety.org

Academy Profile - Tim Hawkins

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that uses sounds to tell stories about science and the environment.” *Pulse of the Planet* also requires him to be an educator, with one goal of the project being to use archival audio materials for science-learning. Thus far they are used as supporting materials in lesson plans for grades K-12 and are available on the company’s web site (www.pulseplanet.com/educatorresources). Registration is required, but there is no charge to use the plans, which are added to as expediently as possible.

Hawkins also owns his own consulting firm which specializes in corporate and small university archives; cataloging and preservation of collections of audio and visual materials; automation and digital imaging; and marketing and distribution of archival collections. His clients have included the Collaborative Digitization Program; AT&T Broadband and Internet; the National Geographic Society; The Boston Conservatory, and many others.

As archivist for Naropa University in Boulder, Colorado, Hawkins oversaw the development of an integrated archives program. He also administered the Jack Kerouac School of Disembodied Poetics Audio Collection Reformatting and Access Project, a four-year endeavor to digitize and preserve audio recordings, funded by the NEA, NEH, Save America’s Treasures, and the GRAMMY Foundation. This project also involves an educational component, providing audio recordings for literature lesson plans for high school and college classrooms, at <http://www.naropa.edu/archive/litproject.cfm>

Challenges for Hawkins include keeping up with ever-changing technology and being able to multi-task and switch easily from one task to another. Though keeping current may be a challenge, he also points out the benefits of it: “Advances in audio digitizing technology, which I employed extensively at Naropa as well as at *Pulse of the Planet*, has been a boon in preserving at-risk audio collections. Both the *Pulse of the Planet* and the Naropa audio collections would have deserved that description before I arrived.”

Hawkins was able to institute profound changes at both Naropa and *Pulse of the Planet*. Neither place had an archives before his arrival.

Much of what I do is to go into organizations that have significant histories but have no established archive, help them to collect their historical records, and then arrange, describe and preserve them according to accepted standards. Seeing my efforts help a new archive take shape, and then seeing that archive made accessible to a wide audience, is a very rewarding experience.

With all this work, Hawkins still finds time for his photography business, Freshwater Photos, which specializes in fine art photography and freshwater environments. He says that because *Pulse of the Planet* is a contract position, he has some flexibility to pursue this interest, or even other contracts. “I truly believe,” states Hawkins, “that we should all be doing work for which we are passionate, and the flexibility that I have allows me to pursue a wide range of the types of work that excite me. I also have found myself in the rare position where I can actually choose to work on projects that I find to be interesting.”

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Editor's Endpaper

Academy Profile - Tim Hawkins

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Hawkins worked on one such project during his time as a faculty member at the University of Colorado's program in Environmental Journalism. He created a virtual museum with Len Ackland, Co-Director of the Center for Environmental Journalism. The task included exploration and photography at Rocky Flats, a decommissioned

plutonium processing facility between Boulder and Denver. The virtual museum can be found at

<http://www.colorado.edu/journalism/cej/exhibit/index.html>

Linda Hocking, CA, is the Curator of Library and Archives at the Litchfield Historical Society in Litchfield, Connecticut.



In Remembrance

Glenda Fay Bailey Stevens 1938-2007

Glenda Stevens, CA, died on November 4, 2007 in Lawrence, Kansas. She had most recently worked as an archivist at the Robert J. Dole Institute of Politics at the University of Kansas where she worked on the Governor Bill Graves Papers.

Born in 1938 in Brookhaven, Mississippi, she received a bachelor's degree in home economics at Mississippi College; a bachelor's degree in history from Louisiana State University of New Orleans; a master's degree in history from Southwest Missouri State University; and a master's degree in library technology at North Texas University in Denton, Texas. She also completed seminar work toward a Ph.D. in history at Tulane University. She lived in New Orleans from 1961 to 1982; Bolivar, Missouri, from 1969 to 1971; Jackson, Mississippi, and moved to Lawrence in 2003.

Prior to her archival work at the Dole Institute, Glenda was a historian at the Amistad Research Center at Dillard University. She worked as an archivist for the New Orleans Historic Collection and then the Mississippi Historical Collection from 1982 to 1988. She was also an archivist for the Speaker of the House Jim Wright Collection in Fort Worth, Texas (libnt4.lib.tcu.edu/SpColl/wright.htm).

[Information for this notice was taken from the obituary for Glenda Steven published on LIJWorld.com in November, 2007 and from other sources]

New Webmaster

(continued from page 10)

David and I have kicked around some ideas about how we might improve upon both the administration of the site and its public interface. The ACA website is, in many ways, the first impression somebody gets of the organization. So I take this position pretty seriously, and I look forward to assisting all of you in the months to come.

Jordon Steele, CA
ACA Web Master

Please send any comments, ideas, or suggestions about *ACA News* to:

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