

ACA News

Issue 28 1996

November 1996

MAY 12, 1997
DEADLINE TO
REQUEST
APPLICATIONS TO
TAKE THE 1997
ARCHIVAL
CERTIFICATION
EXAMINATION

JUNE 1, 1997
DEADLINE FOR
RECEIPT OF
RECERTIFICATION
PETITION FORMS

JUNE 2, 1997
APPLICATION TO
TAKE THE 1997
ARCHIVAL
CERTIFICATION
EXAMINATION,
SUPPORTING
MATERIALS, AND
FEE MUST BE
POSTMARKED NO
LATER THAN
MIDNIGHT TONIGHT.

JULY 1 ANNUAL
ACA DUES OF \$50
PAYABLE THIS DATE
EACH YEAR.

JULY 15, 1997
DEADLINE FOR
REQUESTS TO
CHANGE YOUR
EXAMINATION SITE

AUGUST 27, 1997
THE EXAMINATION
WILL BE OFFERED
TODAY IN CHICAGO,
BOSTON,
CHARLOTTE, AND
PHOENIX.

Certification Maintenance Progress Report

WILLOW POWERS, CA
*Regent for Certification
Maintenance*

The Academy has completed its first year of recertification. Three persons recertified by examination and 166 by petition.

By now, most of you who sent in a petition will have received a letter from me on our review; a very few petitions are still in the works. Some of you will have received a letter requesting more information; for the most part, this involves our need for specifics illustrating the archival aspect of some activity about which we were ignorant. I shall look forward to receiving this additional information; however, if the information hasn't come in by November, I will include these names on next year's list of petitioners.

Anyone whose credits

were not accepted in this year's recertification review has the option of sending in another petition next year, and will be automatically included on the list of names to whom letters will be sent in November.

ACA

Since the process is new, and will see minor changes in these initial years, we feel this

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ACA meeting successful in San Diego

The Academy of Certified Archivists' annual meeting convened on Thursday, August 29, at the Sheraton Harbor Island in San Diego. Approximately 100 persons attended. President **ELIZABETH ADKINS** reported on several accomplishments during the past year, including:

- a smooth transition to a new ACA Secretariat at Capitol Hill Management Services in New York
- successful implementa-

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Meet your new ACA officers

Upon conclusion of the ACA annual meeting, those elected to leadership positions assumed their offices. Here are a few facts on these new officers and regents:

• **MARY ELIZABETH RUWELL** will be the academy's president for 1996/97. Mary Elizabeth is an archives consultant and also

serves as the curator of the Pikes Peak Auto Hill Climb Museum. She earned a BA from Georgetown University, and MS and Ph.D in American Civilization at the University of Pennsylvania.

In 1990, Mary Elizabeth served as an at-large board

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From Mary Elizabeth's desk

I'm delighted to be President of the Academy of Certified Archivists. It promises to be another challenging year.

Thank you to everyone who has paid their dues and to you who took the exam or recertified last year. This kind of support helps the ACA maintain credibility. And of course, thank you to all the people who have worked so hard on various committees; as a volunteer organization, ACA could not exist without people who take the time to do a lot of extra work.

We really need to have our original petitioners recertify. Some people are impatient because the ACA has not become a universally accepted credential. Well, we are still less than ten years old and there are still lots of people who have no idea what an archivist is. At least we can point to a good examination which reflects areas of knowledge that many of us can accept (I am relieved to say that I unexpectedly had to take a version of the exam this year because of exam committee work and passed!).

I think rather than having the certification credential be a "meal ticket" we are still in the stage of persuading people to accept archives as a profession. I view my membership in the Academy as a way of saying I value being an archivist, and that it involves different skills than those I use when I'm a manager or a museum curator. I think that belonging to the Academy is marginal to a lot of archivists and not necessary to their job. On the other hand, the more people who join the Academy, the more credibility the profession will have in the long run.

The Academy can only be helped by the Society of Ameri-

can Archivists initiatives for a Masters in Archival Science and the new Draft Guidelines for the Development of Post-Appointment and Continuing Education (PACE) and Training Programs. To me, ACA provides a common ground for the journeyman archivist and people who feel they have passed that level. A person who is capable of obtaining an M.A. in "archival science" should be able to pass a certification examination.

Similarly, a person who makes an effort to enrich their job skills by taking courses and workshops should be able to show that they have a knowledge base that qualifies them to call themselves a professional. I will say that, for myself, I still would prefer to repeat my route of a subject specialty with additional archives training and on-the-job experience. The certification credential is important evidence to prove that I have reached a certain shared level of expertise and

can feel comfortable doing consulting or teaching. ACA is currently formulating comments for the continuing education report—your comments are definitely welcome too.

This year we're focusing on outreach. I hope you like this new newsletter. We'd really like to talk to both our members and anyone else interested in archives. We're also creating a bibliography and sample questions for the examination. Candidates have been asking for these for a long time and the timetable is to have something ready for this spring.

Thanks to the new dues structure, ACA will exist for at least ten more years. It is now up to all of us to make it work.

MARY ELIZABETH RUWELL
President

"I view my membership in the academy as a way of saying I value being an archivist."

Creative pedagogy and ACA domains

FRED STIELOW, CA
Regent for Exam Administration

During the Summer of 1996, **DAVID GRIMSTED** of the University of Maryland had the guts or good vision to ask me to fill in and teach his introductory class in archives. The thought of once again getting my hands on proto-archivists after four years away from the professorial game could not be overlooked. Thus, I again donned my academic garb and set forth to the hallowed halls.

Rather than reinventing David's abbreviated Summer course with the voluminous notes that I had inflicted during a full

semester, it seemed wise to generally follow his established syllabus. Besides, David had already arranged for an all star class of practitioners to give supplemental lectures and spare my delicate vocal cords. Having compatriots like **BRUCE AMBACHER, TOM CONNORS, DAVID LANGBART** and **CYNTHIA REQUARDT** speak to their specialties was certainly a treat.

However, problems still existed. How do you bring some level of synthesis in six sessions to a profession that is growing in complexity? How do you communicate even a vague consensus

(Continued on page 3)

ACA board meets in San Diego

The Academy of Certified Archivists' Board of Regents met on Wednesday, August 28, in San Diego. At that meeting, the board:

- examined a draft mission statement and decided to discuss it more fully at the mid-year meeting.

Please let your officers know of issues you would like discussed at the next board meeting.

- focused on the ACA home page on the World Wide Web and assigned Lee Miller, Regent for Outreach, the task of serving as liaison with Mark Vargas who maintains the ACA web page. The group suggested giving Mark Vargas a certificate of appreciation for developing the web page (the ACA home page is at <http://www.uwm.edu/library/arch/aca/aca.htm>).

- voted to place a by-laws revision on voting rights before the membership for vote at the business meeting (see business meeting report on page 1).

- created an ACA policy for member personnel matters brought to the board.

- produced a timeline/task list for ACA officers and regents.

- discussed the ACA newsletter and decided that the ACA Secretary and the Regent for Outreach would collaborate to produce the newsletter. The board felt the newsletter should be a major outreach instrument for the Academy but ACA should be careful about costs.

- decided to revisit the issue of the location of the ACA archives at the mid-year meeting. Also, the issue of petitioner files and applicant files would be discussed at that meeting.

- received various financial reports from the Treasurer (the Treasurer's report appears as an insert in this newsletter).

- presented a new charge to the Outreach Committee, providing the committee with tasks and deadlines. Potential targets for outreach were suggested. The board also charged the commit-

tee with developing an advertising policy for the newsletter.

- approved various changes in the recertification credit system based upon experiences gained during the first round of recertification petitions.

- received reports from the ACA Secretariat, Nominating Committee and the Task Force on Workshop Programs.

- directed the Examination Development Committee to produce a bibliography and attempt to list more sample questions in the *Candidate Handbook*.

Documentary Collections

- Program Planning and Assessment
- Professional, Ethical, and Legal Responsibilities

However much I personally might agree with that arrangement, it still stands as one of the few—if not the only—scientific consensus building exercises in the history of the field. It is an apt metaphor for explaining the present state of affairs, as well as the essential framework for those aspiring to professional credentials through the certification examination.

Thus, I not only recommend using these domains, but am directing that copies of the annual guidelines should be sent to everyone teaching in the field. The hope is that they might be of use and, equally important, that the academy can benefit from any criticism or suggestions from our archival educators.

And, this is how I spent my Summer vacation.

ACA domains as a teaching tool

(Continued from page 2)

from a field that is still rife with iconoclasts? Being somewhat of a troublemaker myself, I could not resist having the class "surf the net" and then descend into that maelstrom from Dante's *Inferno* that is the Archives Listserv.

Once the students were sufficiently humbled or confused, I did have a simple remedy to address the pedagogical dilemma. My other role as ACA Regent for Examination Administration meant that I had ready access to a turgid document en-

titled, *The Examination for Certified Archivist: 1996 Candidate Handbook*. More to the point, that pamphlet contains a listing of seven archival domains that can define the contemporary field of archival practice in the United States:

- Selection of Documents
- Arrangement and Description of Documents
- Reference Services and Access to Documents
- Preservation and Protection of Documents
- Outreach and Promotion of

Hello there! Meet your new ACA officers and regents

(Continued from page 1)

member of ACA, and she just completed her term as ACA vice-president. Active also in the Society of American Archivists, she has chaired the Museum Archives Section, was chosen by Preservation Section members to be their vice-chair, and has served as the SAA Representative to AIIM.

Also committed to regional archival affairs, Mary Elizabeth is a past chair of the Mid-Atlantic Regional Archives Conference (MARAC). She considers herself reflective of ACA members who are strong supporters of the Academy but may be unable to participate actively. She has a number of goals for ACA, noted in the above president's letter.

• Members of the Academy of Certified Archivists chose **CHARLES R. SCHULTZ** to be their new Vice-President/President-elect. Charles has been an archivist at Texas A&M University, College Station, since 1971. He currently holds the Irene B. Hoadley Professorship in Academic Librarianship at A&M.

Charles received his doctorate in American history from Ohio State University. He became University Archivist of Texas A&M University in 1971, a position he held for more than twenty years. He then became Clements Archivist at A&M and was named to the Irene B. Hoadley Professorship in Academic Librarianship in 1996.

Chuck has a distinguished record of service to the archival profession. He was president of the Society of Southwest Archivists from 1978 to 1980 and in 1984 received SSA's *Distinguished Service Award*. Within the Society of American Archivists Charles has chaired

the Committee on Collecting Manuscripts and Personal Papers and was the first chair of SAA's Acquisition Section. A Fellow of the Society of American Archivists, Charles is perhaps best-known internationally as editor of the *American Archivist* from 1982-1985, and as a raconteur of wit and verve.

"In my several years of reviewing grant proposals I have seen far too many institutions seek funding to start an archives without any real idea of what is involved and with no apparent thought of hiring an experienced, professional archivist. Somehow we need to get the word across

that a successful archives is possible only if someone who knows what to do is employed at the outset!"

• Academy members are indeed fortunate to have **CARLA M. SUMMERS** serving as Treasurer for 1995-1997. Carla had served as ACA Treasurer in 1993-1995 but was called back to the treasury upon the resignation of Donna Wells.

"Somehow we need to get the word across that a successful archives is possible only if someone who knows what to do is employed at the outset!"

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"Bachelor's + three" changing in 1999

ELIZABETH ADKINS, CA
Immediate Past President

Many successful archivists have created distinguished careers without benefit of a graduate degree. The ACA board therefore fully understands the concerns raised by its new policy toward bachelor's degrees as an exam credential. We would like to take a moment to try to clarify the new policy and the board's reasons for adopting it.

The policy states that after 1999, the ACA will replace the current "bachelor's degree + three years' experience" credential with a case-by-case petition requirement. We intend for this new policy to support the master's degree as a minimal credential for entry-level archivists.

However, the board recognizes that many current archivists who do not have a graduate degree have nonetheless made significant contributions to the profession. Thus they merit recogni-

tion for their achievements. The new policy creates a mechanism by which they can do this.

ACA members who originally qualified for certification within the current system will remain qualified for recertification; if for some reason their membership lapses, they will also qualify to re-apply for certification by taking the exam.

Moreover, applicants approved to take the exam with the "bachelor's degree + three years' experience" qualification but who fail to pass will indefinitely remain qualified to take the exam.

Some people are under the impression the academy has already eliminated the "bachelor's degree+three years' experience" qualification; we have not. For those interested in taking the exam, the "bachelor's degree + three years' experience" qualification will remain until 1999, when the academy will replace it with the petition policy.

July 1, 1995 - June 30, 1996
ACADEMY OF CERTIFIED ARCHIVISTS
TREASURER'S REPORT
Annual meeting, August, 1996

<i>I. Current Assets</i>	
Bank One Checking	9,629.49
Bank One Savings	2,106.02
T. Rowe Price Equity Income	24,245.72
T. Rowe Price Prime Reserve	<u>2,617.89</u>
TOTAL CURRENT ASSETS	38,599.12
 <i>II. Receipts</i>	
Interest Payments:	
Bank One Checking (1.5%)	270.88
Bank One Savings (4.81%)	468.88
T. Rowe Price Equity Income (29.42%)	3,961.85
T. Rowe Price Prime Money Market (5.34%)	<u>298.05</u>
Total Interest Earned	4,999.66
 Income from Members	 31,565.00
95-96 dues \$20,365.00	
96-97 dues 10,750.00	
97-98 dues 350.00	
98-99 dues 50.00	
99-20 dues 50.00	
Income from Certification	<u>2,200.00</u>
TOTAL RECEIPTS	38,764.66
 <i>III. Disbursements</i>	
Audit	1,820.00
Bank Charges	138.00
CHMS (Sept. - June)	16,712.68
Dues, Adjustment for Canadian funds	17.71
Dues, Refund	50.00
Gifts	59.01
Insurance	867.00
Legal (recert. review and filing)	235.00
PES (annual admin. fee + security package)	6,051.00
Postage	2,054.90
Printing, brochures, photocopies	5,885.65
Proctors	491.00
SAA (June - Sept. + 2 booths)	4,467.68
Telephone	189.89
Travel, Exam Committee	1,967.40
Travel, Board	<u>2,854.00</u>
TOTAL DISBURSEMENTS	43,860.92
 <i>IV. Emergency & Reserve Fund Investments</i>	 17,500.00
 <i>V. Income compared to Disbursements</i>	 -5,096.26

EXPLANATION OF THE CATEGORIES CONTAINED IN THE 1995-96 TREASURER'S REPORT SUBMITTED BY CARLA SUMMERS AT THE ACADEMY'S ANNUAL BUSINESS MEETING ON AUGUST 29, 1996.

<p>CURRENT ASSETS</p>	<p>This category lists the financial holdings of the academy at the end of FY 95-96. Our largest account contains money received during certification by petition and is regarded by the current board as an emergency/reserve fund. Other accounts are:</p> <ul style="list-style-type: none"> • an active checking account for monthly expenses • a savings account attached to the checking account to hold ready money at a higher interest rate, and • a money market account with check-writing privileges to facilitate use of our reserve fund if necessary.
<p>RECEIPTS</p>	<p>Prior to FY 95-96, application/certification fees and interest were the academy's only source of income. This record of receipts in FY 95-96 documents the impact of the members' commitment to dues. Our income is stabilizing (full implementation of dues payments will be in place by 2001) and the board can begin to make plans based on knowledgeable projections. Without income from dues, our expenses would have been \$36,660 over income.</p>
<p>DISBURSEMENTS</p>	<p>FY 95-96 was an expensive year almost exclusively because of the change in secretariat and testing service (SAA and PES) to a combined secretariat and testing service (CHMS). This change required some overlap in services. Also, the beginning of recertification increased our printing and postage costs and the development of a new examination in Spring 1996 required travel by board and Examination Committee members.</p>

IF YOU HAVE QUESTIONS OR COMMENTS ABOUT THE TREASURER'S REPORT OR ANY ASPECT OF THE ACA'S FINANCES, WE ENCOURAGE YOU TO CONTACT THE ACA'S TREASURER, CARLA SUMMERS, PHONE 352-392-6547 OR EMAIL CARLA@NERVM.NERDC.UFL.EDU.

Thank you Carla Summers and Stephen McShane

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Carla is Assistant Chair, University Archivist, and Curator of General Manuscripts at the University of Florida. She also works as an archival and records management consultant. She earned her BA at the University of West Florida and her MS in Library and Information Sciences from Florida State University.

Carla's long record of contributing to the profession includes being a charter member of the Gainesville/North Central Florida ARMA chapter. Her SAA service has included stints on the Program Committee, C

& U Section Steering Committee, co-chair, Automated Records Planning Committee, and chair of the Nominating Committee.

• Because of the resignation of ACA Secretary Jackie Esposito, the ACA Board appointed **STEPHEN G. MCSHANE** in July to fill the term. Steve has worked as the archivist/curator for the Calumet Regional Archives, Indiana University Northwest, since 1982. He earned his BS and MA in U.S. History from Northern Illinois University and an MLS from Indiana University.

Steve has been especially active in the Midwest Archives Conference, and just completed two terms as MAC Treasurer. He is also a past president of the Society of Indiana Archivists and serves as its newsletter editor.

• **JANE A. KENAMORE** is our new Regent for Exam Development. Jane is Archivist for the American Medical Association in Chicago. From 1976 to 1988 she served as archivist at the Rosenberg Library in Galveston, Texas.

Archivists around the world remember Jane as Education Officer and Senior Archivist for the Society of American Archivists from 1989 to 1995. During her tenure as Education Officer, SAA's continuing education program grew to equal more than twenty percent of the membership annually and income from the program quadrupled.

Jane previously served on the ACA's Outreach Committee and currently is a member of SAA's Local Arrangements Committee for the 1997 Chicago meeting. She served the Society of Southwest Archivists as Vice-President/Program Chair in 1983/84 and SSA President in 1984/85. In 1990, SSAers presented Jane with their *Distinguished Service Award*.

"The next four years are critical to the growth and development of the ACA as the Academy strives to attract new members and encourage current members to maintain their certification. The examination will play a central role in the expansion effort," Jane said. "Examination content must accurately reflect the body of archival knowledge currently addressed in leading graduate archival programs and essential to the practicing archivist."

• **LEON C. MILLER** is your new Regent for Outreach. Lee has been Manuscripts Librarian at Tulane University, New Orleans, since 1990. In 1989 he participated in the first class to take the ACA certification examination. He subsequently served on the academy's first membership committee (1990-91), the ACA's Task Force on Development and Outreach (1991-1992), and since 1993 has served on the ACA's Outreach Committee.

Lee is also active in outreach for the Society of American Archivists and the Society of Southwest Archivists. From 1992 to 1995 he chaired SAA's Membership Committee and created the SAA Mentoring Program, for which SAA Council passed a Resolution of Commendation in his honor.

Lee also chaired the Society of Southwest Archivists membership committee from 1989 to 1990. During those two years, the SSA's membership roughly tripled. From 1991 to 1996 he edited the *Southwestern Archivist*. For his work with mentoring, membership, and publications, the SSA awarded Lee its 1995 *Distinguished Service Award*.

"The ACA exists so archivists may define themselves. No longer need we defer to others to choose who may be an archivist or the directions archives will take. With the ACA, archivists have taken the wheel and can set the course."

• Academy members elected **KRISTINE A. HAGLUND** to their Nominating Committee for 1996-1997. Kristine has served as the head of the Denver Museum of Natural History Library/Archives Department since 1984. Committed to archival outreach, she has generated an impressive record of speaking and writing on archival issues aimed at the museum community.

Her service to the profession has included posts as president of the Society of Colorado Archivists (now Society of Rocky Mountain Archivists) and chair of the Museum Archives Section of SAA. Kristine served on the ACA Recertification Task Force in 1991-1992.

**Thank you,
Stephen
McShane and
Carla Summers,
for stepping into
the breach.**

San Diego a smashing success

(Continued from page 1)

tion of certification maintenance

- production and distribution of the ACA Membership Directory

- creation of the new Emeritus Membership category

- construction of a new certification exam

- development of the ACA World Wide Web site by **MARK VARGAS** (see page 8)

- various outreach initiatives, such as presence at regional meetings, the employers' brochure, and general brochure revisions

Elizabeth noted that ACA will seek to improve certification maintenance procedures and forms, extend outreach initiatives to employers and educators, and strengthen communication with members. She thanked the membership for their support during her term.

Elizabeth then thanked outgoing officers and regents **FRANK EVANS**, **MARIE ALLEN**, and **NICK BURCKEL** for their service to the ACA. She then introduced the academy's new officers: **CHARLES SCHULTZ**, Vice President/President-Elect; **LEE MILLER**, Regent for Outreach; and **JANE KENAMORE**, Regent for Exam Development. The resignations of **DONNA WELLS**, Treasurer, and **JACKIE ESPOSITO**, Secretary were accepted and the positions filled by **CARLA SUMMERS** and **STEVE MCSHANE**, respectively. Elizabeth also acknowledged and thanked the members of ACA committees and task forces for their invaluable service during the year.

Because of the recent tie vote for SAA president, ACA members present voted unanimously to approve the following change

to the ACA Bylaws:

ARTICLE IV. MEMBERS

Section 4. Voting Rights. Each member shall be entitled to one vote on each matter submitted to a vote of the members. In the event of a tie in any vote taken by the members, the matter shall be settled by a majority vote of all the members of the Board.

WILLOW POWERS, Regent for Certification Maintenance, reported on the recertification process. She noted the instructions would be revised for the next round of petitions in 1997 and thanked the review teams for their extraordinary hard work this past year.

Incoming President **MARY ELIZABETH RUWELL** presented **ELIZABETH ADKINS** with flowers and a plaque as tokens of appreciation for outstanding service to and leadership of ACA. Mary Elizabeth made brief remarks, noting that the CA credential represents agreement on principles and knowledge. She asked that members volunteer ideas for outreach, the exam development bibliogra-

phy, and SAA's continuing education guidelines. She is very much looking forward to the year ahead.

A brief question and comment period followed. A member expressed concern about the new secretariat's effect on the ACA budget; Elizabeth Adkins replied that ACA saves money with Capitol Hill, since administrative tasks and testing services are combined in one agency. Regarding another comment about slow response time by the secretariat to member inquiries, the board will look into such problems. Finally, responding to a ques-

tion about ACA's overall financial state, Treasurer Carla Summers noted that dues had made ACA financially viable and that the Academy may now begin long-term financial planning.

On that note, the successful 1996 ACA annual meeting adjourned.

Mary Elizabeth Ruwell presented Elizabeth Adkins with flowers and a plaque as tokens of appreciation for her outstanding service to ACA.

Breaking news:

Take a new archivist to lunch

As this issue was going to print, we received word that the results from the 1996 Academy of Certified Archivists Examination had just come back from our testing service. We're delighted to report that twenty-five persons passed the examination.

We will have full information about the examination results in our next issue, including names of our newest Certified

Archivists and pre-appointment candidates and a psychometric analysis of the examination. For now, however, we would like to suggest that if you know of someone in your area who passed the examination, consider taking them to lunch as a welcome from one academy member to another.

To one and all, congratulations and welcome.

Recertification: ACA member comments invaluable

(Continued from page 1)

is a fair way to ensure both high standards and recertification opportunities. The option to recertify by examination is always open; some members have chosen this option.

As a result of this year's work, and the useful feedback that the petitions (as well as your comments and letters) provided, some changes will be made to next year's petition form. The publication section is the most revised. One change is to include publications on topics related to, but not in, the archival domain. Professional participation

will include a subsection on teaching in addition to other responsibilities. Other changes are minor 'tweakings' to the credits, or wording, or types of activities accepted or not accepted.

A major change will consist of rewritten instructions. We discovered that few of you read, or at least followed, the instructions and definitions we sent with the form. I shall take responsibility for this—instructions are dull to read—and will try to provide clearer, more helpful directions in 1997.

FRED STIELOW has offered to help us design a more user-friendly form. However, in return, we ask those of you filling out the forms to read them; they will give you details about what activities are counted for recertification, and how to provide all the information the review teams need to know.

Finally, an outline of the recertification process and dates for next year: a letter will go out in late November 1996 to all those due for recertification in 1997; it will include a postcard to be returned by January 1997, which will let us know that you intend to recertify; recertification forms will be sent in early Febru-

ary 1997 to all those who have returned the postcard; and completed recertification forms will be due by **JUNE 1, 1997**.

Any questions or comments can be addressed to:

WILLOW POWERS
Regent for Certification
Maintenance
Box 99 Rt. 3
Santa Fe, NM 87505
Ph: 505 466-056
email: warpowers@aol.com

“As a result of this year's work, and the useful feedback members provided, some changes will be made to next year's petition form.”

Questions?

If you have any questions, comments, or suggestions for the Academy of Certified Archivists, ACA President Mary Elizabeth Ruwell would appreciate hearing from you. Please contact Mary Elizabeth at 1262 Hofstead Terrace, Colorado Springs, CO 80907; phone: (719) 598-7820; fax: (719) 593-8989; e-mail: 102504.2742@compuserve.com.

Surf's up! Visit the new ACA cyberspace place

(Continued from page 8)

examination will find much helpful information on our web site, including:

- application information
- examination sites
- deadlines
- the complete role delineation upon which the examination is based
- the examination for Certified Archivist data sheet
- and sample questions.

Our web site is also a resource for recertification information. It includes the certifica-

tion maintenance guidelines, a detailed explanation of the procedures for recertifying, and deadlines for submitting your recertification petition and supporting documents. It also contains a complete breakdown of the point system.

Perhaps most importantly, the ACA web site includes information about some of our favorite people, our newest members. This includes our members who certified via the 1995 and 1996 examination as well as those persons who passed the exam as pre-appointment candi-

dates—meaning they have received a graduate-level degree with at least 9 semester hours of archival courses, but have not yet accumulated the year's experience necessary to certify. We look forward to adding soon to the site the names of persons who certified through earlier examinations as well.

The site will be supplemented periodically with new or revised information. We look forward to hearing your comments and receiving your suggestions for making this a truly useful resource for the entire archival community.



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Academy of
Certified Archivists

Capitol Hill
Management Services

48 Howard Street

Albany, NY 12207

ph: 518-463-8644

fx: 518-463-8656

FLASH!

ACA presented **MARK A. VARGAS** with a certificate of appreciation for creating our web site.

<http://www.uwm.edu/Library/arch/aca/aca.htm>

***We intend the
ACA web site to
be a practical
resource for our
members and the
international
archival
community.***

The Academy of Certified Archivists is pleased to announce its presence in cyberspace, the official ACA web site. You can surf to it at <http://www.uwm.edu/Library/arch/aca/aca.htm>.

We intend the ACA Web Site to be a practical information resource for the entire archival community. Our web site includes useful information for persons planning to take the certification examination and guidelines for recertifying.

It also includes a brief history of the academy and useful links for persons seeking information about archives on the Internet.

We also hope our web site will encourage and simplify communication among our members. Our site includes complete hyperlinked contact information for all ACA officers and regents. We hope this will help members and potential members easily contact our leadership with questions, comments, or suggestions for the academy.

The site was skillfully designed and is maintained by **MARK A. VARGAS**. Mark

is Director of the Milwaukee Urban Archives at the Golda Meir Library, University of Wisconsin-Milwaukee. In addition to his web skills, Mark also created the custom graphics for the site. He welcomes your comments and suggestions for the site at mv9@gml.lib.uwm.edu.

The ACA is also grateful to SAA's student chapter at the University of Wisconsin at Milwaukee for helping with the site, and to **TIM ERICSON**, their chapter advisor.

Persons considering taking the archival certification

(Continued on page 7)