



ACA News

The Newsletter of the Academy of Certified Archivists Issue 103 Winter 2019

President's Message

Todd Welch, CA
Utah State University
Merrill-Cazier Library
Logan, UT



I want to take this opportunity to recognize the 30th anniversary for the Academy of Certified Archivists as the formal certification body for the profession. Three decades of minting Certified Archivists through exam and/or petition. Interest in archival certification has never been stronger with over 200 exams administered last August, and membership numbers surpassing 1250 in January for the first time in the organization's history. Since last summer, the Board recruited individual members for two task forces. The first is working on the organization's inaugural mission, value, and vision statements. Another task force is drafting a proposal for the creation of a Regent for Member Services (or Relations) that will work to improve communication with members, coordinate volunteer and service opportunities, and develop a list of members interested in serving the Academy in a leadership capacity. And finally, the Role Delineation Statement is due to review and update in 2019 – further evidence that our organization actively evaluates and revises the professional knowledge statements and the certification exam to reflect the changing and evolving nature of the field and the designated communities we serve.

To celebrate the 30th anniversary milestone, we are planning to hold a special evening celebration in Austin, Texas. More details will be available in the spring newsletter, the website, and in social media. I hope you can join us!

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1450 Western Avenue, Suite 101
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ACA Membership

- 1118 paid Regular Members
- 167 paid Emeritus Members
- Total 1285 Paid Members

There are 62 Regular members (that are still certified active) who paid last year and have not yet paid this year.

There are 18 Emeritus members who paid last year and have not yet paid this year.

128 of the 147 examinees that passed the exam in 2018 have paid their initial certification dues to become regular members.

Only 2 of the remaining 19 are regular applicants, the other 17 are provisional.

ACA Officers

President (2017- 2019)	Todd Welch, CA Utah State University Merrill-Cazier Library Logan, UT
Vice President/ President-Elect (2018-2019)	Timothy A. Slavin, CA Division of Historical and Cultural Affairs Dover, DE
Treasurer (2018-2020)	Gerrienne Schaad, CA Florida Southern College Lakeland, FL
Secretary (2015-2019)	Emily Dominick, CA University of Washington Libraries Special Collections, Allen Library Seattle, Washington
Regent for Examination Administration (2017-2019)	Daria Labinsky, CA Jimmy Carter Presidential Library Atlanta, GA
Regent for Examination Development (2018-2020)	Jane Zhang, CA Catholic University of America Department of Library of Information Science Washington, DC
Regent for Certification Maintenance (2017-2019)	Stephanie B. Malmros, CA Briscoe Center for American History The University of Texas at Austin Austin, TX
Regent for Outreach (2018-2020)	Dara Baker, CA Fishkill, NY
Immediate Past President & Re- gent for Nominations (2017-2019)	Louis E. Jones, CA, Ph.D. Wayne State University Walter P. Reuther Library Detroit, Michigan

Contact information for the Officers and Regents is available on the ACA website:
www.certifiedarchivists.org/about-us/officers.html



**In Memoriam:
Sister Jane
Behlmann, CSJ,
CA**

Submitted by
Miranda Rectenwald,
MA, CA

The St. Louis archi-
val community
mourns the loss of
Sister Jane
Behlmann, CSJ, af-
ter her passing De-

ember 15, 2018.

Following a long career teaching music in St. Louis Catholic schools, and 28 years as a librarian at Fontbonne University, in 2004 Sr. Jane became the archivist for the Sisters of St. Joseph of Carondelet – St. Louis. From 2013-2018 she helped lead consolidation of SJC records from Albany, Los Angeles, Hawaii, and St. Louis, and in 2018 became the first director of the new Carondelet Consolidated Archive on the St. Louis province campus.

After entering the archival world, Sr. Jane quickly became an active member of many organizations, including St. Louis Area Association of Archivists (ASLAA), St. Louis Area Religious Archives (SLARA), Midwest Archives Conference, and Society of American Archivists. Having earned a MLS from Rosary College in 1982, she became a Certified Archivist in 2011. In addition to formal leadership as SLARA secretary in 2006-07, and on the MAC Local Arrangements Committee in 2009, she was always an active and involved participant at meetings, conferences and workshops. Her dedication to archiving, and to the archival profession, serves as an example to each of us. May we all face challenges with her patience, determination, and wit. Sister Jane, are you missed.

**From the Regent for
Outreach**

Dara Baker, CA
Fishkill, NY

Hello from your new Regent for Outreach! I've spent the last few months getting know the duties of the Regent for Outreach position with great advice and input from Liz

Scott, CA; Mott Linn, CA; Todd Welch, CA; Grant Gerlich, CA; Jim Havron, CA; Linda Hocking, CA; and the rest of the Board. I'm delighted to assume this role and to help extend knowledge of ACA to new potential members and to help current CAs benefit from their membership. I'm hoping to expand upon the great work Liz has done as Regent for Outreach and to connect to our growing membership.

Welcome to our newest members: 147 archives professionals and students took the exam this year and we'd like to welcome you to ACA. For our provisional members, a special welcome--I, myself, joined ACA through provisional membership in 2012. And congratulations to the 90 plus CAs who recertified this year. I hope you all had a positive experience during the process.

We are currently gearing up for a new round of outreach to student groups led by our students. I'll speak more about those opportunities in future newsletters. We have a webinar scheduled for the students at San Jose State that I'm really excited about. If there's something you've done in the past year to speak about your experience as a CA, I'd love to hear about it.

You will see ACA at a number of upcoming conferences this spring: we're a sponsor at the Morgantown MARAC in April, and we'll have tables at the Midwest Archives Conference in Detroit, Michigan and

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From the Regent for Outreach *(continued from previous page)*

the joint Society of Southwest Archivists/Conference of Inter-Mountain Archivists conference in Tucson, Arizona in May. I'll be sharing Google Docs to volunteer for the tables soon (and remember, you get certification points for helping out). A special shout-out to Adam Davis, CA of the Society of Georgia Archivists who helped me arrange the first ACA traveling exhibit of my tenure and to all the volunteers who helped get the word out about ACA.

As many of you may have noticed, I've restarted our presence on Facebook. I'll be posting there, to LinkedIn, and make a few appearances on Twitter during conferences and the lead up to the exam and recertification.

In summary, please reach out and let me know the best ways to connect with you and those in the profession who may be interested in the Academy. If you're interested in helping out with student groups, with social media, or in any other way, I'm open to ideas and we're always looking for help as a volunteer organization. You can reach me at outreach@certifiedarchivists.org.

From the Regent for Examination Development

Jane Zhang, CA
Catholic University of America
Department of Library of Information
Science
Washington, DC



Three new members started their EDC term this year and we would like to extend our welcome to them:

Cara Griggs, Reference Archivist, The Library of Virginia, EDC Term: 2019-2021

Lonna McKinley, Museum Manuscripts Curator, National Museum of the United States Air Force, EDC Term: 2019-2021

Sharalyn Howcroft, Project Archivist, The Joseph Smith Papers, LDS Church History Library, EDC Term: 2019-2021

From the Regent for Examination Administration

Daria Labinsky, CA
Jimmy Carter Presidential
Library
Atlanta, GA



Atypical SAA Meeting Schedule Leads to Date Change for ACA Exam

Did you know that the Society of American Archivists will start the 2019 Annual Meeting events on a Wednesday, and end on a Tuesday? The meeting in Austin, Texas, runs from Wednesday, July 31, through Tuesday, August 6.

This year's dates presented a problem for the ACA Exam organizers. The ACA typically hosts the Certification Exam on the Wednesday morning of the SAA Annual Meeting, and early publicity for the exam, as well as the applications themselves, listed Wednesday, July 31, as the exam date. Once we realized that July 31 wasn't going to be a viable date—since many SAA attendees who plan to take the test in Austin won't arrive that early—President Todd Welch and I had to determine what our best option was. After reviewing a draft of the meeting schedule and discussing the logistics and room availability with SAA Executive Director Nancy Beaumont, we finally settled on the morning of Friday, August 2.

We sincerely hope the date change doesn't overly inconvenience exam takers, proctors, and site coordinators.

From the Treasurer

Gerianne Schaad, CA
Florida Southern College
Lakeland, FL



We are midway through the fiscal year, and I wanted to report that the Academy is right on budget. Our investments are down, probably like most everyone in the country.

<i>Value</i>	<i>12-31-2018</i>	<i>12-31-2017</i>
T Rowe Price	\$ 51,234.44	\$ 54,736.67
The Vanguard Group	41,489.66	42,005.25

This might mean we have a little less interest income coming into the Checking account, but our bank balance is healthy. We are still waiting on some members to renew. Please remember that all membership renewal payments are due in July. If you haven't paid, or can't remember, please contact the ACA office ACA@Caphill.com.

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2019 Exam Locations

In addition to the test offered at the SAA Annual Meeting in Austin, TX, the ACA exam is also being offered in:

- Detroit, MI
- Houston, TX
- Jefferson City, MO
- Philadelphia, PA
- Pittsburgh, PA
- Seattle, WA
- Tallahassee, FL
- Worcester, MA

Any city nominated by enough applicants will be designated a "Pick Your Site" location. Until 11:59 PM (EST), February 15, 2019, a minimum of 3 eligible applicants are required to establish a new test site. After February 15th, 2019, it will require 5 approved applications to add an exam location. Contact aca@caphill.com with any questions!

Academy Profile

Paul J. Henry, CA, City Archivist, City of Ottawa Archives, Canada

By Ruth E. Bryan, CA

Paul J. Henry's career in archives began in 1996 when he began working at the National Archives of Canada (now Library and Archives Canada). He had previously worked for a few years in the computer industry, but his degrees are in history:

I have always been service-oriented. Being able to provide access to historical records through acquisition, arrangement, description, and ultimately reference was appealing and highly fulfilling. I have an insatiable curiosity; archival work has allowed me to uncloak the mystery of the past for present and future generations.

Later, Paul worked at the National Defence Archives before becoming City Archivist at the City of Ottawa Archives, reporting through the City Clerk and Solicitor to City Council. Paul explains,

The Ottawa City Archives holds over 12-1/2 linear miles (20 km) of records, both civic government and private records, over 3 million photographs, and a substantial documentary art and map collection dating from as early as the 18th century. Managing such a significant collection is an undertaking, recognizing that the Archives is but one of 121 lines of business at the City.

In Canada most government archives are both the official archives of state, as well



Photo Courtesy of Jean-Marc Carisse

as a community archives, housing records of citizens which provide a meaningful exploration of everyday life. In my archives, we see the community side as providing the 'echo' of government action, allowing us to better reflect the decisions of government in our official records.

Archives Branch, along with our colleagues in the Information Management Branch, and Access to Information Branch, work collaboratively to demystify and elucidate the evidentiary and informational values found in the records under our stewardship, enable strategic reuse, and respond to the increasingly complex information needs of City staff and the public.

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Academy Profile *(continued from previous page)*

As City Archivist, Paul manages “a diverse team of archivists, a conservator, and technical experts focused on identifying, preserving, and making available the City's enduring historical legacy to internal/external users;” serves “as advocate for and official representative of the corporate memory;” and also sets “the archival values of official business records created by the corporation.” Paul authorizes all records destructions and has developed a “robust disposition authority process including a strong peer review component.” He notes that, “last year, over 500 appraisals were conducted by archivists at the City, for both civic government and private records.”

Early in his archival career, Paul served as director of education for the Archives Association of Ontario (AAO), through which he became aware of ACA and the certification program. In this education role, he also “had the opportunity to teach archives across the country under the auspices of various provincial post-appointment training programs.” Paul later served as president of the AAO. Also the City Archivist position description listed archival certification as a desired qualification, along with Certified Records Manager (CRM). The then-director had a CRM and supported certification. Paul has re-certified twice, both times through the “good works” petition process. About certification and the exam itself, Paul notes that,

The CA designation provides, in my mind, a framework both for continuing education focusing on new and emerging challenges in Archives, and as a mechanism which encourages continuous contributions to my profession through service.....There are nuances to the examination which require the candidate to clearly understand the US system, notwithstanding the international nature of the Academy. This may change over time, as the

question bank begins to reflect a more diverse membership.

Reflecting on his career up to now, Paul says,

The landscape in which we pursue the archival endeavour has certainly changed in the 22 years I have been an archivist. I have had the privilege of working for the City for over a decade, and have had the opportunity to grow the staff, facility, and capacity of the program to both anticipate and respond to changing information needs. We are nimble, pro-active, and engaging in the 21st century. And while we are still confused with our federal colleagues (we're the other archives in town), we are certainly far better known than when we initially opened our doors in 1976.

My greatest challenge (and perhaps my most engaging joy) is balancing the statutory obligations of the archives with citizen contributions to the archives and the democratic rights and obligations we protect on their behalf; all the while recognizing that although we are a municipal corporation we are nonetheless a corporation with all that that entails.

Ruth E. Bryan, CA, is University Archivist at the University of Kentucky, Lexington, KY, USA

Apply for the Legacy Travel Award

The Legacy Travel Award was established by the Academy of Certified Archivists to foster participation in ACA events by its members; to encourage professional development and thus certification maintenance; and to support the development of potential new Academy leaders from among the membership. The Award, origi-

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Legacy Travel Award *(continued from previous page)*

nally named The Class of 1989 Legacy Professional Development Award, honors the spirit of leadership and commitment to professional standards and development that led to the founding of the Academy in 1989.

The Academy will grant one award annually of up to \$750 to assist an Academy member in good standing with travel and lodging expenses related to attending that year's annual Academy business meeting. To apply for the Award, a member must submit a letter of application by May 1st of the year in which the travel will occur to the Academy Secretariat. Applicants will receive notification from the Academy President as to whether or not they received the Award on or before June 1st.

Please see <https://www.certifiedarchivists.org/members-area/legacy-travel-award/> for complete details.

Please send any comments, ideas, or suggestions

about *ACA News* to:

ACA News

c/o Academy of Certified Archivists

230 Washington Avenue Extension

Suite 101

Albany, NY 12203-5390

aca@caphill.com

or contact the editor directly:

Linda Hocking, CA

Curator of Library & Archives

Litchfield Historical Society

P.O. Box 385

Litchfield, CT 06759

archivist@litchfieldhistoricalsociety.org